



BUILDING INSPECTION  
Eric Baumann  
Katie Lima  
[build@ashwaubenon.com](mailto:build@ashwaubenon.com)

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## Pool Permit

1. Fill out the Pool Building Permit Application and Waiver Form.
2. Site Plan showing the location of the pool, fencing, and underground/overhead utilities (cable, phone, power) on the property. This can be done with a drawing or aerial view. To access an aerial view, go to [Aerial View Access Site](#).
3. Submit the Application, Waiver Form and Site Plan to [build@ashwaubenon.com](mailto:build@ashwaubenon.com).

A building permit is required for an installation of an in-ground and above-ground pool. Pools shall be located so that there is ten (10) foot minimum distance from your lot's side yard or rear yard lot line. The measurement made is made from the water's edge to the lot line.

In-ground pools must be completely enclosed by a fence not less than fifty (50) inches in height, of sufficient strength to prevent access to the pool. Gates or doors in fences shall be closed and secured when the pool is not in use

Above-ground pools with stationary ladders, stairs, or ramps shall also be fenced in the same manner as in-ground pools. Above-ground pools with removeable ladders are not required to be fenced as long as access to the pool is prevented, or height of the pool is over fifty (50) inches, and ladders are removed when pool is not in use.

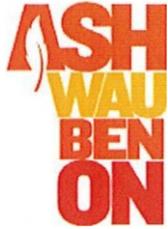
If portable pools (over one (1) foot in depth) are not fenced, they must be drained or covered after each day's use in such a way as to provide public safety.

[Municipal Code, Chapter 5, Article 7](#)

[Municipal Code, Chapter 5, Article 8](#)

**IN-GROUND POOLS WILL REQUIRE AN ADDITIONAL ELECTRICAL PERMIT.**

**PERMIT FEES: \$75.00**



POOL BUILDING PERMIT APPLICATION

Building Inspection
2155 Holmgren Way
Ashwaubenon, WI 54304
(920) 492 - 2309 phone
(920) 492-2311 -fax
build@ashwaubenon.com

www.ashwaubenon.com

All fields must be completed before permit will be processed.

PROJECT ADDRESS: \_\_\_\_\_

Table with 2 columns: PROPERTY OWNER and CONTRACTOR INFORMATION. Rows include Name, Address, City, State, Zip, Telephone #, and Email.

Property Owner: Do you own and occupy the above property? Yes\_\_No\_\_ (check one)

Current Land Use: 1-Family \_\_\_ 2-Family\_\_\_ Multi-Family\_\_\_ Commercial \_\_\_\_\_ (check one)

Type of Pool: In-Ground \_\_\_\_\_ Above Ground Permanent \_\_\_\_\_ Above Ground Storable \_\_\_\_\_ (check one)

Dimensions and Setbacks of the pool: \_\_\_\_\_

Estimated Cost of Construction: \_\_\_\_\_

The applicant certifies that the information submitted herein is accurate, agrees to comply with the WI Admin. Code, Municipal Ordinance, and with the conditions of this permit, and understands that permit issuance creates no legal liability, expressed or implied, on the Department or Municipality.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

To schedule an inspection, please go to www.ashwaubenon.com/inspection at least two business days prior to inspection date needed.

FINAL INSPECTIONS ARE REQUIRED FOR ALL PROJECTS

Office use only

Permit # \_\_\_\_\_ Receipt # \_\_\_\_\_ Permit Fee \_\_\_\_\_

Parcel # \_\_\_\_\_ Site Plan Submitted \_\_\_\_\_

Reviewed by \_\_\_\_\_



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## Village of Ashwaubenon Waiver Form

### Owners Responsibility for Building Permits

101.65(lr) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

- (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.
  
- (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

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Signature of Owner

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Date