



FENCE PERMIT

1. **Complete the Fence Building Permit Application and Waiver Form.**
2. **Site Plan showing the location of the fence with heights, on the property. This can be done with a drawing or aerial view. To access an aerial view, go to: [Aerial View Access Site](#)**
3. **Submit the Application, Waiver Form and Site Plan to build@ashwaubenon.com or turn in at 2155 Holmgren Way-Building Department.**

A fence is defined as an enclosing barrier consisting of vegetation, wood, stone, metal, or other material. The term "fence" shall be constructed to include planting, such as hedges, but not guardrails.

All fences shall have their decorative side facing the neighbors or the street. All fences shall be maintained in good working order and kept in good repair. This provision shall apply to existing fences. Chain-link fences are permitted. No fence shall have sharp or pointed pickets dangerous to life or limb. Hedges and other planting shall be continuously trimmed, and all parts thereof confined to the property on which planted. Picket fences must have a 1/2" minimum flat top on the picket.

Perimeter of fences can not exceed six (6) feet in height on the rear of the lot. It can not exceed six (6) feet in height on the side lot line from the rear of the lot to the front setback line. The maximum height for fences within the setback is three (3) feet.

[Municipal Code, Chapter 5, Article 8](#)

Permit Fees are \$40.00



Fence Building Permit Application

Building Inspection
2155 Holmgren Way
Ashwaubenon, WI 54304
(920) 492 - 2309 phone
(920) 492-2311 fax
build@ashwaubenon.com

All fields must be completed before permit will be processed.

Project Address: _____

PROPERTY OWNER	CONTRACTOR INFORMATION
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone #:	Telephone #:
Email:	Email:

Property Owner - Do you own and occupy the above listed property? Yes ___ No ___
(check one)

Current Land Use: 1-Family ___ 2-Family ___ Multi Family ___ Commercial ___
(check one)

Location of Fence: Front Yard ___ Rear Yard ___ Both Front and Rear Yards ___
(Check one)

Corner Lot: Yes ___ No ___
(check one)

Type of material and height of fence: _____

Estimated Cost of Construction: _____

The applicant certifies that the information submitted herein is accurate, agrees to comply with the WI Admin. Code, Municipal Ordinance, and with the conditions of this permit, and understands that permit issuance creates no legal liability, expressed or implied, on the Department or Municipality.

Signature of Applicant _____

Date _____

Please go to www.ashwaubenon.com/Inspection to schedule an inspection. No one is required to be onsite for a fence final inspection. **FINAL INSPECTIONS ARE REQUIRED FOR ALL PROJECTS.**

For office use only

Permit # _____

Permit Fee _____

Receipt # _____

Parcel# _____ Site Plan Submitted _____

Reviewed By: _____



Village of Ashwaubenon Waiver Form

Owners Responsibility for Building Permits

101.65(lr) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

- (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.
- (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Signature of Owner

Date