

BUILDING INSPECTION

Eric Baumann

Katie Lima

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Accessory Building Permit

1. Fill out the Accessory Building Permit Application and Waiver Form.
2. Site Plan showing the location of the Accessory Building. This can be done with a drawing or aerial view. To access and print an aerial view, go to [Aerial View Access Site](#).
3. Submit the Application, Waiver Form, and Site Plan to build@ashwaubenon.com or turn in at 2155 Holmgren Way-Building Inspections Department.

An accessory building in the Village of Ashwaubenon is defined as a building where the use of which clearly is subordinate to and incidental to the use of the main building on the same lot. These include private garages, open sheds, decks, patios, tool sheds, etc.

What size accessory building can I build on my property?

Parcels zoned one & two family:

On a lot with less than 15,000 sq ft, which an attached one or two car garage, the total square footage of the accessory building may not exceed 576 sq ft.

On lots greater than 15,000 sq ft but less than 25,000 sq ft, which an attached one or two car garage, the total square footage may not exceed 768 sq ft.

On lots greater than 25,000 sq ft, the total square footage of the accessory building may not exceed 936 sq ft.

Where on the lot can the Accessory Building be placed?

Every accessory building on a lot containing a two (2) car attached garage shall have a rear yard of at least six (6) feet and a side yard of at least six (6) feet, the height cannot exceed 15 (fifteen) feet.

Every accessory building on a lot without a two (2) car attached garage shall have a rear yard of at least six (6) feet and a side yard of at least four (4) feet, the height cannot exceed 15 (fifteen) feet.

An accessory building may be placed in the same location, provided that in the opinion of the Building Inspector, such setbacks conform with those established in the particular neighborhood.

No one may construct an accessory building in a utility easement.

Accessory buildings must be located in the rear yard and shall occupy not more than 35 percent of said yard, except for required private garage, which may be located in the side yard.

It shall be noted that corner lots have 2 front yards.



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The maximum height of an accessory building shall not exceed fifteen (15) feet.

The accessory building needs to be fastened in place to prevent displacement due to wind loads.

Any additional concrete work adjacent to the accessory building shall be reviewed and approved by the Building Inspection Department prior to installation.

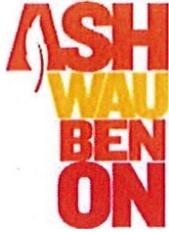
[Municipal Code 17-5-100 \(A\)](#)

[Municipal Code 17-4-400 \(c\) \(3\)](#)

Permit Fees:

Up to 24x36 \$40.00

24x36 and up \$100.00



ACCESSORY BUILDING Permit Application

Building Inspection
2155 Holmgren Way
Ashwaubenon, WI 54304
920-492-2309
build@ashwaubenon.com

All fields must be completed before permit will be processed.

PROJECT ADDRESS: _____

Table with 2 columns: PROPERTY OWNER and CONTRACTOR INFORMATION. Rows include Name, Address, City, State, Zip, Telephone#, and Email.

Property Owner: Do you own and occupy the above property? Yes ___ No ___
Current Land Use: 1-Family ___ 2-Family ___ Multi-Family ___ Commercial ___
Will building have electrical power? Yes ___ No ___ If yes, describe volts/amps of feed: _____

Building Set Backs: Front ___ Rear ___ L.Side ___ R.Side _____

Building Dimensions: Length ___ Width ___ Height ___ Total Sq.Ft. _____

Total Sq. Ft. of Lot: _____ Total Sq. Ft. of Impervious Surface after project: _____

Estimated Cost of Construction: _____

The applicant certifies that the information submitted herein is accurate, agrees to comply with the WI Admin. Code, Municipal Ordinance, and with the conditions of this permit, and understands that permit issuance creates no legal liability, expressed or implied, on the Department or Municipality.

Signature of Applicant _____ Date _____

Please go to www.ashwaubenon.com/inspection to schedule an inspection.

FINAL INSPECTIONS ARE REQUIRED FOR ALL PROJECTS

Office use only

Permit # _____ Receipt # _____ Permit Fee _____

Parcel # _____ Site Plan Submitted _____

Reviewed by _____



Village of Ashwaubenon Waiver Form

Owners Responsibility for Building Permits

101.65(lr) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

- (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.
- (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Signature of Owner

Date