

Ashwaubenon Community Gardens Program Rules & Regulations (revised 2/23/2012)

1. Pets are not allowed in the community garden areas
2. The garden area is open dawn until dusk, seven days a week
3. Plot corners are clearly marked with stakes. Please do not remove these stakes during the season. Metal stakes throughout the site are permanent boundary markers and should not be moved.
4. Please dispose of weeds and plant materials in designated compost areas
5. No trees, large cacti or illegal plants may be planted
6. No permanent structures should be placed on the plot. Temporary structures should not shade a neighbor's plot without the approval of that neighbor.
7. Garbage cans are located at the garden site. Please deposit ALL unwanted refuse (paper, string, plastic trays, cans, bottles, etc.) in these garbage cans. Do not throw weeds or plant material in the garbage cans.
8. Unattended watering is not allowed
9. Basic soil preparation in the spring is the responsibility of the plot "user". The complete garden will be filled in the fall of the year by Village staff.
10. Gardeners may apply organic (such as composted plants and manure) or chemical fertilizers (such as 10-10-10) to garden plots (except in the "organic only" rows).
11. We encourage gardeners to minimize the use of any pesticides as it is not beneficial to soil conditions and could negatively affect the beneficial insects
12. Gardeners may use hand tools or gas-powered rototillers in the community gardens.
13. Gravel and small stones should be left in your garden plot, as they improve soil aeration. Large stones (fist-size or larger) may be removed and placed in designated locations. Please keep stones and other material out of the grass areas surrounding the garden, as they interfere with maintenance activities.
14. Gardens and pathways must be kept relatively free of weeds. Weeds spread seeds to adjacent garden plots and cause problems for other gardeners. Hoeing and hand weeding to control weeds, as well as mulching, is very important. Gardeners with neglected garden plots will be notified and be given two weeks to remove weeds. If a gardener does not comply, the garden plot will be mowed, and the gardener will lose community gardening privileges for the following year.
15. Children must be supervised by adults in the community gardens. If children are within the garden, they must stay in their own family's plot or on established paths. Do not enter, or allow your children to enter, others' garden plots for any reason.
16. Do not allow vine crops to grow into garden paths or neighboring plots. Do not allow tall crops such as corn to shade neighboring garden plots, or they may be removed. If you are considering tall crops, please discuss best plot location (31 – 36) with department staff.
17. Anyone who vandalizes or steals from someone else's garden plot will be immediately prohibited from participating in the Community Garden Program with loss of all privileges.
18. Use designated paths to access your garden plot.

See additional rules on back

19. **Garden plots will close the last Sunday in October.** Please clean up your garden plot on or before this date. In addition, please remove all stakes, string, plastic, wire, and other materials from your plot by this date. Gardeners who fail to properly clean up their plots may be required to pay an additional fee for garden rental in the following year.

Additional notes:

- You are encouraged to test your own soil and add amendments as necessary. Soil testing bags and information may be obtained at the Brown County UW-Extension office located at 1150 Bellevue St. Their phone number is (920) 391-4615. Remember, adding organic material (composted leaves and other decomposed plant material, and composted manure) is the best way to improve your soil.
- There are portable toilets adjacent to the Bill Diamond Soccer Field Parking lot.
- Water is available in 4 aisles of the garden. Please make sure water is turned off when you are done. Do NOT water other people's plots unless ok'd to do so by that person. Please immediately report any water leaks to the Parks, Recreation & Forestry Department.
- Check the bulletin board at your garden site regularly (located near the garden entrance) for updated information on garden events, policies and rules, and horticulture-related information. Please contact the Ashwaubenon Parks, Recreation & Forestry Department office (920 – 492-2331) with any name, address, or phone number changes, or if you have questions or concerns regarding your garden plot.
- The Brown County UW-Extension Horticulture Assistant will be available to answer gardening-related questions in person or over the phone from May through September. He or she answers questions from 8 am to noon on Monday through Thursday, and can be contacted at UW-Extension (1150 Bellevue St.) or by calling 920 391-4615.

Community Garden Advisory Committee

The Community Garden Advisory Committee will consist of plot users and staff from the Parks, Recreation & Forestry Department which will meet to discuss issues and concerns of the Community Garden Program. You are encouraged to attend meetings to voice your issues and concerns regarding your community garden plot or the Community Garden Program. Meeting dates will be posted on bulletin boards located in your garden. If you interested in being on this committee please contact our office at (920) 492-2331.

Disclaimer

The Village of Ashwaubenon does not assume any responsibility for mishap or injury occurring in the community garden, nor are the same responsible for accidental or intentional acts of vandalism, or other harm by persons, animals, or weather, to gardeners or garden plants.

***For additional questions or concerns about the Community Garden Program contact
the Ashwaubenon Parks, Recreation & Forestry Department at 492-2331.***