

VILLAGE OF ASHWAUBENON MILITARY FAMILY WAIVER POLICY

I. Purpose:

It is the purpose of this policy to provide guidelines necessary to allow Village of Ashwaubenon military families with a family member currently deployed to participate in specific recreation programs offered by the Parks, Recreation & Forestry Department at no fee, regardless of their financial status, in gratitude for their service to our country.

II. Policy:

It is the policy of the Village of Ashwaubenon to waive specific fees for participation in recreation programs by military families from the Village of Ashwaubenon when appropriate documentation of military service and deployment are provided.

III. Definition:

Family Member – Member of a military family currently serving in one of the military branches of the United States of America and deployed in support of our country.

Military Family – All persons currently residing at the same address, who are directly related to the military person (spouse, son, daughter, parents), are legal dependents, or are foster children. Households are limited to two adults and their dependents and/or foster children.

Resident – Any person who lives in the Village limits of Ashwaubenon. Persons who own property in Ashwaubenon, but live outside of Ashwaubenon, are considered non-residents.

Youth – age 17 and under

Adult – age 18 and over

IV. Eligibility:

Waiver of specific fees is available to all Village of Ashwaubenon military families with a family member deployed (within the United States or overseas), who wish to participate in instructional or recreational programs offered directly by the Parks, Recreation & Forestry Department. The waived fees will be available to military families from the time of a family member deployment to a period of six (6) months after return to the United States.

V. Waived Fees:

1. Military families shall have specific fees waived for individual recreation programs and instructional classes offered solely by the Parks, Recreation & Recreation Department, as well as Ashwaubomay Lake season passes.
2. Discounted fees shall *not* be applicable to programs and/or activities that require a drop-in or daily fee. Programs and/or activities may include, but are not limited, to open swim, lap swim, etc.

3. Waived fees shall not be applicable to team fees, shelter rentals, trips, or those classes which are "contracted" with a private instructor or business.
4. Ashwaubenon co-sponsored youth sport organizations may also offer fee waivers. Each individual organization may choose to offer reduced fees if decided upon by their governing boards.

VI. Verification:

The military family shall provide a copy of the military person's identification card, copy of the mobilization orders and/or other appropriate documentation to verify military service and deployment. Additional documentation may be requested to verify Village residency. Continued verification of deployment will be requested of each family on a yearly basis.

VII. Application:

All requests for the military family discount must be presented in person to the Parks, Recreation & Forestry Department. Copies of the verification documents must be provided at the time of registration.

VIII. Renewal:

The Ashwaubenon Park Board has the right to review this policy as needed to assure effectiveness and benefit; and make modifications as needed to assure smooth implementation.

IX. Reasonable Accommodations:

The Village of Ashwaubenon will provide reasonable accommodations for service men and women with disabilities to participate in recreation programs and facilities.

MILITARY DISCOUNTS FROM CO-SPONSORED ORGANIZATIONS

Ashwaubenon Girls Softball – Full waiver of registration fees

Ashwaubenon Youth Baseball - Full waiver

Ashwaubenon Youth Soccer – Full Waiver

Ashwaubenon Youth Wrestling – Full Waiver

Ashwaubenon Swim Club – 50% discount per season fees

Ashwaubenon Youth Football – TBD

Special Children's – No discount*

- The programs fees cover all costs and they do not have a balance at the end of their season. The payments are needed for bus service.

Families who are eligible for fee waivers must come in to the office with proper verification of deployment. If wishing to sign up for a co-sponsored organization, a VOA "proof of deployment form" can be made and then attached to the co-sponsored registration form, which is then turned into each co-sponsored organization.

VILLAGE OF ASHWAUBENON

MILITARY DISCOUNT VERIFICATION FORM
(Ashwaubenon Residents Only)

Name of Deployed Person: _____

Address: _____

City: _____ ZIP _____

Branch of Service: _____

Deployment to: _____

Date of Deployment: _____ Return Date: _____

Verified by: _____ Date: _____

PROGRAMS REQUESTED: (Ashwaubenon Residents Only)

Eligible Family Members	Program	Date

Notes:

